

Lutheran Camp Association 2021 Annual Meeting

Saturday, November 6, 2021 10:00 a.m. CST

Indiana Beverage Company, Valparaiso, IN (and via Zoom teleconference)

Welcome – Stan Scheumann

Lutheran Camp Association (LCA) Board President Stan Scheumann welcomed all members to the annual meeting celebrating Camp's 99th season and thanked the attendees for coming. He called the meeting to order at 10:05 a.m.

Opening devotion and prayer – Rev. Brad Hubbard

Stan introduced Pastor Brad Hubbard, the LCA Board's Chaplain, and thanked Brad for his service as the board's Spiritual Advisor. Pastor Brad offered a devotion based on Proverbs 16:3: "Commit to the Lord whatever you do and He will establish your plans."

Community requires commitment; anything worthwhile requires our commitment. Jesus on the cross demonstrated His commitment to all of us because God, our Father in Heaven, was committed to the community of believers. We thank our heavenly Father for the gift of his son, Jesus Christ, and for His commitment in providing a way for us to be in community with Him forever.

Pastor Hubbard also recognized the LCA members who had passed away since last year's annual meeting and offered a prayer of thanksgiving for their lives.

Bob Dinkmeyer

Blake Dinkmeyer

Matt Schwan

Chuck May

Michael Vokt

David Brighton

Brian Gegel

John Stiegemeier

Richard Martin

Amy Barnes

Larry Callahan

Carol Farmer

Introduction of Executive Director, LCA Board Members, Other Introductions and Recognition – Stan Scheumann

Stan noted that Camp Director Chip May is joining via Zoom while watching his daughter participate in the Michigan State Cross Country Meet. 2021 marked Chip's 21st year leading Camp and the board is appreciative of his leadership this past year.

Stan Scheumann introduced the Board Members:

Paul Culler, Vice President
Kim Eveler, Treasurer
Ali Franke, Secretary
Carol Weber, ACCA President
Nancy Berg, ACCA representative
Kristin Armstrong
John Basler
Jackie Bywater
Kate List
Dan Zehnder

Stan introduced Kelly Culler as Recording Secretary, a new position this year which helps alleviate the in-person meeting duties of the Secretary. He also introduced Norm Ulbrich, Camp's longtime financial advisor.

Stan recognized the Arcadia Foundation Board Members: John Bates, Tim Jaeger, Chris Schumann, Ron Glusenkamp, and Jackie McHugh

Stan thanked Jon Leetz for the generous use of the meeting facilities at his business, Indiana Beverage Company.

Stan asked LCA members to continue to pray for the energy and effort of the people serving in all of these roles mentioned as they serve and lead Camp and the LCA.

Affirmation of Quorum – Ali Franke

Secretary Ali Franke confirmed that a quorum of the membership was present for the meeting. There are 944 active LCA member units. One-fourth of the member units (258 equals one-quarter) are needed to constitute a quorum. Today, 288 voting units are either online or via paper proxy.

Information About Approval of 2020 LCA Annual Meeting Minutes – Ali Franke

Ali indicated that the 2020 LCA Annual Meeting Minutes have been officially ratified by the LCA Board.

Under the virtual format of this meeting we are unable to conduct real time voting. Therefore, according to advice of legal counsel, the LCA Board has ratified the 2020 Annual Meeting minutes and when the Membership is able to meet in person, it will then approve the minutes.

President's Report – Stan Scheumann

Stan provided a report of the board's activities during the past year, a summary of which is included below:

At the beginning of each of our in-person board meetings we recite in unison the Mission Statement of the Lutheran Camp Association.

The mission of the Lutheran Camp Association is to provide a setting for Christian families and individuals to vacation with God and to foster the renewal of the whole person-spirit, mind, and body-amid the beauty of God's creation and in fellowship with other Christians.

The mission statement is always at the forefront of our decisions to ensure that we are working within the boundaries of Camp's mission.

Camp is authorized by the IRS as a 501 (C) 3 non-profit organization, exempt from federal income taxes. The board is annually reminded of this authorization so that we make sure our actions and activities at Camp never fall outside the boundaries of this authorization. Camp's Form 990 is always available for any LCA member to view at the Camp office. This year's form has been approved and submitted.

Board activity during 2021 included three in-person meetings, six teleconferences, and frequent phone calls between Chip and the Board President to ensure that the board and staff are in communication.

Rehmann Robson Accounting firm of Michigan has this year again completed its audit of LCA's financial records. Their analysis found that no major adjustments needed to be made to our accounting statements. So, we applaud the efforts of all involved in our accounting processes.

The LCA membership should be very proud that the Camp's management staff was indeed resilient and remarkable as they pulled together and responded to this year's challenges.

In the early months of 2021 the board looked at what type of season Camp could have given the ongoing Covid-related issues. In the spring it was determined to continue with the "Arcadia

Lite” model but as the year continued and the pandemic abated we were able to welcome more guests.

Looking forward, the board will focus on the following:

1. Developing a Strategic Plan with Kurt Bickel, a process consultant, to ensure Camps’ continued success. The process began this weekend and will continue into 2022. During the planning process the board will consider a broad range of trends affecting Camp including cultural, societal, religious, family, technology, and education.
2. Restoring our capital reserves which have been reduced in the past few years because of the investments we have made in the beach protection system, the dewatering system, and the general maintenance of Camp property and its buildings. We are rebuilding those reserves and we are in a very strong financial position.
3. Planning for a 100th Anniversary celebration in 2022. We are thankful to be celebrating this milestone and looking forward to the events planned.

Stan noted that guest surveys indicate that Camp continues to fulfill its mission. Guests share that they benefit greatly from their time at Camp Arcadia. Camp is the intersection of faith, family and fellowship, friendship, and fun, all of which make for a wonderful guest experience.

The board continues to work on presenting the LCA membership with timely and complete reports on its work and the progress being made on activities and programs. We strive to do this via newsletters, emails, presentations at Camp during the season, and phone calls to and visits with members throughout the season.

It’s noteworthy that we added 37 LCA members to our organization for a total of 1034 family units. We currently have 30 town cottagers. The board has capped the number of available town cottager memberships at 30, as a result at this time there are no TC memberships available.

Reports

Executive Director’s Report – Chip May

Chip said he was thankful for a 99th season. In 2021, Camp served 77% of its normal capacity. As the season progressed, Covid restrictions were lifted and Camp was able to return to its normal operational model. Teen weeks returned but all activities and meals were all outside. Chip thanked Chef Taryn Woell and the kitchen staff for their work in planning outdoor meals. Fall confirmation camps also took place this year.

Lake levels are currently 15 inches below where they were last year, which took a lot of pressure off the shoreline. All of the revetment and sea walls performed extremely well.

Chip introduced and thanked the Camp management staff, highlighting their major contributions especially recognizing the “above and beyond” efforts.

Chip was thankful for the summer staff and how they handled the two-department model. There were some changes that have benefited the staff which includes the 6-day retreat format, pay raises, and opportunities to develop professionally, spiritually, and personally. Chip recognized and gave thanks for the many staffers who served all season. The fall staff handled the unique challenges of COVID-19 exceptionally well, and that while the staff was smaller in number than most recent years, that they were effective and supportive of one another.

The 100th anniversary will be a time to look back and also to look forward. Chip said he is looking forward to the return of a more normal season in 2022. There will once again be two speakers each week. In 2022 there will be two opening weekends to help prepare for the 100th celebration. The membership should look for the registration brochure in November.

The maintenance staff will be focusing on two major projects: the replacement of the Assembly roof before the 2022 season and at the end of the 2022 season the replacement of the tennis courts.

Chip will be taking a sabbatical mid-November through mid-February and Franco will also be taking his sabbatical February through April.

Treasurer’s Report – Kim Eveler

Treasurer Kim Eveler gave a report of the financial activities of the LCA for 2021. Highlights include a strong cash balance as of September 2021. Reservation income exceeded budget by \$69,000 as of 9/30/2021. Total revenues exceeded total budgeted revenues by \$28,000 as of 9/30/2021 because Camp was able to increase their guest count. Expenses represent 87% of total budgeted expenses as of 9/30/2021. The Lutheran Church Extension Fund loan was paid off in October and a clean audit opinion was issued for the year that ended December 31, 2020.

Kim indicated that both revenue and operating expenses grew in 2021 with increased guests. There was an overall excess of revenue of \$248,651. By the end of 2021 Kim projects an income of about \$164,000. This does not include the second Paycheck Protection Plan loan amount because it has not yet been forgiven. Unique things that increased revenue: A gift of land, a PPP loan of \$137,000, and deposit conversion where guests converted their deposits to gifts to

Camp. Kim indicated that Camp's cash balances (not including the Arcadia Foundation) as of September 30, 2021 totaled \$724,071 and predicted that this would be \$456,435 at year's end. The board established a minimum cash balance of \$225,000. There are Operating reserves of \$450,000. All of this signals that Camp is in a strong position moving into 2022.

The Camp Arcadia Foundation is not included in the above numbers. The Foundation had a balance in January of \$654, 274 and in September of \$685,442. There was an annual distribution this year of \$19,000. The Foundation grows through bequests which continued during 2021.

Stan asked for member questions about the financial report; there were none.

Foundation Report – Chip May

Chip and Sarah Olsen have been working with FSC Coaching. This service works confidentially with individuals and families to help get their estate plan ready to hand over to an attorney. There are 32 spots available. Chip emphasizes that we need a thriving and healthy Foundation to continue Camp's work in the future.

Introduction of Motions - Ali Franke

Ali presented the motions and stated that they need a 2/3's majority to pass.

MOTION I: The LCA board is requesting the approval of the process and sale of Lot 41 in the Arcadia Cottage Colony.

Ali noted that the LCA board is recommending approval of MOTION I.

VOTING RESULTS ANNOUNCED: Motion passed with more than 2/3's majority.

Explanation of Process to sell Lot 41-Paul Culler

Paul thanked the membership for passing the motion to sell the lot. In order to bid on the lot a person must be a member of the LCA by the date of today's meeting. The minimum bid will be \$100,000. An email will be sent in the next two weeks describing the process. Any LCA member interested in purchasing the property will request a sale packet from the Camp office. The packet will include a bid sheet, a return envelope and a copy of ACCA covenant and restrictions. The purchaser of the lot becomes an ACCA member.

A sealed bid process will be used for the sale; all bids must come via certified mail on or before February 28, 2022 to the Camp Arcadia office. All bids will remain sealed until the deadline has

expired. On March 1, the envelopes will be opened and the highest bidder will be declared the winner/buyer. Identical bids will be rebid. Once the high bid is determined, 10% of the bid is to be paid in 7 days with closing to occur within 90 days.

Stan asked for questions regarding the sale of Lot 41; none were put forth.

Motion II: To amend Article VI, section 4 of the LCA Bylaws to read as follows:

“The Treasurer shall be responsible for the accounting of all funds of the Association; shall be responsible for all documents representing debts and investments of the Association; shall be responsible for the review and adoption of an annual operating budget and shall render regular financial reports to the Association and the Board of Directors; shall be responsible for all receipts and disbursements of and for the Association; shall provide documented Board approval for purchases that exceed \$25,000.00 for non-budgeted items; the Treasurer and Executive Director shall work with the Board to ensure when the Board votes to spend more than \$25,000 in non-operating funds that we document if we are not going to get multiple bids; and shall insure that adequate financial controls be in place and followed, with annual reviews at a minimum.”

The original Article VI, section 4 reads as follows:

“The Treasurer shall be responsible for the accounting of all funds of the Association; shall be responsible for all documents representing debts and investments of the Association; shall be responsible for the review and adoption of an annual operating budget and shall render regular financial reports to the Association and the Board of Directors; shall be responsible for all receipts and disbursements of and for the Association; shall provide documented Board approval for purchases that exceed \$10,000.00 for non-budgeted items; and shall insure that adequate financial controls be in place and followed, with annual reviews at a minimum.”

Ali noted that the LCA board is recommending approval of MOTION II.

VOTING RESULTS ANNOUNCED: Motion passed with more than 2/3's majority.

Introduction of Board Candidates + Election

Stan introduced the candidates on the slate for the Board of Directors. For the 2021 election the board made the decision to offer only incumbents for this year's slate. It is not uncommon for high performing nonprofit boards to offer only incumbents. The 3 candidates bring 15 valuable years of experience. The LCA board will need 11 open positions

over the next 15 years. The board is developing a long-range plan to develop a list of candidates. Stan explained the many responsibilities of board members.

There are the three nominees for the three LCA board positions.

- Paul Culler
- Ali Franke
- Dan Zehner

There are two nominees for the two LCA foundation committee positions.

- Kyle DeWees
- Ron Glusenkamp

Results of Elections

Stan announced the voting results:

Those elected to the LCA board:

- Paul Culler
- Ali Franke
- Dan Zehnder

Those elected to the LCA foundation:

- Kyle DeWees
- Ron Glusenkamp

Membership Questions and Feedback-ChipMay/Stan Scheumann

No questions.

Final Remark-Stan Scheumann

99 years of great memories will be recorded into the history of Camp Arcadia. Everyone who attends Camp either as a camper, cottager, staffer or volunteer comes away richer for their experience. It helps us to understand the past to make sense of Camp's future and discover new strategies for its success. Stan said he uses the word *vibrant* to describe the 2021 season. Camp Arcadia pulsates with light that is refreshing and rejuvenating and restorative for the whole person: body, mind and spirit.

On behalf of the LCA board of directors we thank the LCA membership for your gifts and donations. You have been amazingly generous so our ministry and mission can thrive next year and for another 100 years. Please keep Camp Arcadia in your prayers.

Video presentation: Camp Arcadias 100th Anniversary

Plans for the LCA 2022 meeting will be determined as the pandemic changes. It is hoped that it will be an in-person and virtual held on Nov. 5, 2022.

Pastor Hubbard closed the meeting with a sending prayer.

Motion to adjourn, seconded, carried. 11:21am (CST)

Respectfully submitted,

Ali Franke

LCA Board Secretary

These 2021 LCA Annual Meeting Minutes are to be approved at the 2022 LCA Annual Meeting.